Form – Methodology Submissions

###### PUBLICATION DATE ­ **18.06.2024** VERSION **1.0**

###### CONTACT DETAILS

The Gold Standard Foundation  
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Tel +41 22 788 70 80

Email [help@goldstandard.org](mailto:help@goldstandard.org)

GUIDELINES to fill the form and FAQs

|  |  |
| --- | --- |
| When should this form be used? | Submit a duly completed draft in the Microsoft Word format if you are submitting a:   1. New concept note for methodology/tool, OR 2. Draft methodology/tool for an approved concept note, OR 3. Concept note for revising approved methodology/tool, OR 4. Draft methodology/tool for an approved concept note for proposed revision. |
| Who should fill this form? | Either the methodology developer or funder can fill and submit this form. |
| Who should this form be sent to? | Submit the fully completed form in Microsoft Word format to [methodology@goldstandard.org](mailto:methodology@goldstandard.org) |
| Which GS4GG standard document should be referred to? | Refer to the latest version of [*PROCEDURE - Methodology Development, Revision, and Clarification*](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). |
| What other document shall be submitted with the form? | Refer to submission type and required documents in the applicable section of this form and [*PROCEDURE - Methodology Development, Revision, and Clarification*](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). |
| What should I do if I want information to remain confidential? | Mark the information you wish to keep confidential in the appropriate section. If we are unable to fulfill this, a GS representative will inform you. |
| Should you fill out this form if it was used for submitting the concept note earlier? | Even if this form was used for the initial concept note, it still needs to be completed. Please fill in the required information in the methodology/tool section that applies to the stage of submission. |
| Should you fill out this form even if it wasn't used for the concept note submission earlier? | Even if you didn't use this form for the initial concept note, it must still be completed. Fill the required information in the applicable section. |

1. Submission Type
   1. Select the submission type

The methodology developer should **select and mark the submission type** from the options below and provide the necessary details as specified.

|  |  |  |  |
| --- | --- | --- | --- |
| This form is being submitted for | | Select below | Fill the details in |
| Concept note | New Methodology / Methodology tool/module |  | Section 2 |
| Draft | New Methodology / Methodology tool/ module |  | Section 3 |
| Concept note | Revision to methodology/ methodology tool / module |  | Section 4 |
| Draft | Revised methodology/ methodology tool/ module |  | Section 5 |

* 1. Submission Date

|  |  |  |
| --- | --- | --- |
| Submission stage | Date (dd/mm/yyyy) | |
| Concept note for New Methodology/ Methodology tool | |  |
| Draft of new Methodology / Methodology tool | |  |
| Concept note for revision to methodology/ methodology tool | |  |
| Draft of revised methodology/ methodology tool | |  |

1. CONCEPT NOTE – METHODOLOGY AND/OR METHODOLOGY TOOL

When submitting a concept note for a new methodology or tool, provide details about the developer, current status of the proposed concept, and relevant information in this section*.*

* 1. Methodology developer(s) details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Proposed title of the methodology or tool  (Limit to maximum 15 words) | “Methodology/Tool For..” | | | |
| If module to an approved methodology, please include the name of methodology with version number | | | |
|  | Methodology developer  *i.e., details of the person or organization preparing and submitting the proposed methodology or tool concept note for review* | NAME |  | | |
| EMAIL ID |  | | |
| ORGANISATION |  | | |
| WEBSITE |  | | |
| AFFILIATION | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority  Other stakeholder type (Please specify the affiliation type of Organisation)  <here> | | |
| Is the individual named above also responsible for coordinating and communicating with Gold Standard during the review process?  If no, please fill the details below. | | | Yes No |
| NAME | |  | |
| EMAIL ID | |  | |
| ORGANISATION | |  | |
| WEBSITE | |  | |
| AFFILIATION | | Consultant to methodology developer Representative of the developer organisation Other (please specify the relationship with methodology developer) | |
|  | Methodology funder  *i.e., details of the individual and affiliated organization that* ***funded the development*** *of the concept note of the proposed new methodology or methodology tool.* | Was the concept note of methodology or tool funded by the same organisation that prepared it?  If no, please fill the details below. | | | Yes No |
| NAME | |  | |
| EMAIL ID | |  | |
| ORGANISATION | |  | |
| WEBSITE | |  | |
| AFFILIATION | | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority  Other stakeholder type (*Please specify the affiliation type of Organisation)*  *<here>* | |

* 1. Status, acknowledgment and declarations

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Title of the project or PoA to be submitted after approval of the methodology. (Optional)* | | | *Add here, if available (you may change/update it later)* | | | | |
|  | *Has this concept note for methodology or tool, either fully or partially, been submitted by you or someone else to another Voluntary Carbon Market Standard for review and approval?*  *If Yes, please fill the details below* | | | | | | | Yes No |
| Confirm the status of the review request with other Voluntary Carbon Market Standard below | | | | | | | |
| Submitted | Under review | | | Approved | Rejected | Withdrawn | | |
| Other | | if Other, please SPECIFY the status below | | | | | |
| <Here> | | | | | | | |
| *If the concept note was not approved by another Voluntary Carbon Market Standard, or was withdrawn by the developer, briefly explain the reasons for its rejection or withdrawal. Also, state whether you have addressed the concerns raised by the other program (Yes/No).*  *The concept note template will require to fill more details. Please briefly answer the question below.* | | | | | | | |
|  | | | | | | | |
|  | Acknowledgment and declarations | The methodology developer agrees to provide any documents and information related to the proposed concept note as necessary for its assessment, according to the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/).  comply with the timeline for methodology concept review as outlined in the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). | | | | | | |
| The methodology developer confirms that  information provided in the proposed concept note and associated documentation is truthful, accurate, and complete. information provided in the proposed concept note and associated documentation may be shared on the GS4GG website as per the requirements outlined in [Procedure for methodology development, revision, and clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). | | | | | | |
| The methodology developer acknowledges that Gold Standard shall not be held liable for any copyright infringement resulting from the developer's misuse of information or copyrighted material during the preparation of the documentation submitted to Gold Standard for the review and approval or proposed concept note.  reserves the right to share the methodology concept note and information provided, with experts and other stakeholders appointed or identified relevant by Gold Standard during the review process.  reserves the right to use and reproduce any submitted documentation, either in full or in part, for any of its services. | | | | | | |
| The methodology developer is aware and acknowledges that if the developer chooses to withdraw the methodology concept, or if it is considered withdrawn as determined by the Gold Standard, or rejected per the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/),  The developer forfeits all rights to the methodology documentation submitted to date.  The Gold Standard reserves the right to allow another developer to continue development or to develop the methodology itself using or referring to the submitted documentation. | | | | | | |

* 1. List of documents submitted

|  |  |
| --- | --- |
|  | List the documents submitted |
| Methodology/tool concept note   1. XXX 2. XXX |

* 1. Confidential Information

Please list the information you want to keep confidential and why.

* 1. Consent for Processing Personal Data

By checking the box below, I, the methodology developer, hereby give my explicit consent for my personal data to be processed by the Gold Standard Foundation in accordance with the General Data Protection Regulation (GDPR), the Swiss Data Protection Act (nLPD), and the Gold Standard Privacy Policy. I Understand That :

1. **Purpose:** My personal data will be used for purposes related to the development, implementation, and improvement of methodologies. This may include communication regarding updates, feedback collection, and other relevant activities.
2. **Data Controller:** The data controller responsible for my personal data is the Gold Standard Foundation, Avenue Louis Casai 79, 1216 Geneva Cointrin, Switzerland, [dpo@goldstandard.org](mailto:dpo@goldstandard.org).
3. **Data Categories:** The personal data collected and processed may include my name, my professional email, professional details, and any other information I provide in the methodology submission.
4. **Data Sharing:** My personal data may be shared with third-party services who assist the Gold Standard Foundation in its operations, subject to appropriate data protection agreements.
5. **Data Retention:** My personal data will be retained for as long as necessary to fulfill the purposes stated above or as required by law.
6. **Rights:** I have the right to access, rectify, erase, restrict, or object to the processing of my personal data. I have the right to lodge a complaint with a supervisory authority.
7. **Withdrawal of Consent:** I can withdraw my consent at any time by contacting the Gold Standard Foundation at [dpo@goldstandard.org](mailto:dpo@goldstandard.org), without affecting the lawfulness of processing based on consent before its withdrawal.
8. My data will be handled in compliance with relevant data protection regulations.

**I consent to the processing of my personal data as described above.**

* 1. Submission

Submit this form in Microsoft Word format and with associated documents to [methodology@goldstandard.org](mailto:methodology@goldstandard.org)

You'll receive acknowledgement and details of next steps in five days.

1. New methodology draft submission

*This section shall be completed* ***by the methodology developer*** *when submitting* ***a new methodology draft or new methodology tool draft*** *to Gold Standard.*

* 1. Methodology developer(s) details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Methodology ID | *NMC XXX* *Provided by Gold Standard, if you don’t have it please reach out to gold standard at* [*methodology@goldstandard.org*](mailto:methodology@goldstandard.org) | | |
|  | Proposed title of the methodology or tool | “Methodology/Tool For..”You may update the title of the methodology/tool if you wish. | | |
|  | Methodology concept approval date | dd/mm/yyyy*Refer to the approved methodology concept note provided by Gold Standard for the reference number. if you don’t have it please reach out to gold standard at* [*methodology@goldstandard.org*](mailto:methodology@goldstandard.org) | | |
|  | Was the draft methodology prepared by the same developer who created the concept note? | | | Yes No |
|  | **Methodology developer**  *i.e., details of the person or organization preparing and submitting the proposed methodology or tool for review* | NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| WEBSITE |  | |
| AFFILIATION | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority Other stakeholder type (Please specify the affiliation type of Organisation)<here> | |
| Is the individual named above also responsible for coordinating and communicating with Gold Standard during the review process?  If no, please fill the details below | | Yes No |
| NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| WEBSITE |  | |
| AFFILIATION |  | |
|  | Was the draft methodology funded by the same entity who funded the concept note?  If no, please fill the details below. | | | Yes No |
|  | **Methodology funder**  *Details of the individual and affiliated organization* ***that funded the development*** *of the new methodology.* | Was the methodology development funded by the same organization that prepared it?  If no, please fill the details below. | | Yes No |
| NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| WEBSITE |  | |
| AFFILIATION | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority Other stakeholder type (Please specify the affiliation type of Organisation) | |
|  | Individual and organisation responsible to pay methodology review fee.  Information will be used to raise the invoice. | NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| PHYSICAL ADDRESS |  | |
| Tax ID number if based in Europe |  | |
| WEBSITE |  | |

* 1. Acknowledgment and declarations

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Title of the project or PoA to be submitted after approval of the methodology. (Optional) | | | *Add here,* if available | | | | |
|  | Has this methodology been submitted to another Voluntary Carbon Market Standard for review and approval?  If Yes, please fill the details below | | | | | | | Yes No |
| Confirm the status of the request below | | | | | | | |
| Submitted | Under review | | | Approved | Rejected | withdrawn | |
| Other | if Other, please SPECIFY the status below | | | | | | |
|  | | | | | | | |
|  | Has this methodology been approved or rejected by another Voluntary Carbon Market Standard in the past? | | | | | | | Yes No |
|  | Acknowledgment and declarations | | The methodology developer agrees to pay applicable methodology review fee within 30 days of receipt of Invoice from Gold Standard.  provide any documents and information related to the methodology that are needed for its assessment, according to the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/).  distribution of the methodology draft and relevant information for Public Consultation as per the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/) using means deemed appropriate by Gold Standard. | | | | | |
| The methodology developer confirms that  information provided in the Methodology concept and its related documentation is truthful, accurate, and complete. | | | | | |
| The methodology developer acknowledges that Gold Standard shall not be held liable for any copyright infringement resulting from the developer's misuse of information or copyrighted material during the preparation of the documentation submitted to Gold Standard.  The developer is required to comply with the timeline for methodology review as outlined in the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). If the developer chooses to withdraw the methodology, or if it is considered withdrawn as determined by the Gold Standard, or rejected as per the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/), the developer forfeits all rights to the methodology documentation submitted to date. The Gold Standard reserves the right to allow another developer to continue development or to develop the methodology itself using or referring to the submitted documentation.  Gold Standard reserves the right to share the methodology and associated information with experts and other stakeholders during the review process.  The methodology will be shared on the Gold Standard website for the purpose of public consultation per [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/) or other subsequently introduced regulations or requirements.  Gold Standard reserve the exclusive ownership of the methodology, including its distribution, application, and regular updates, modifications for any purpose deemed appropriate by Gold Standard for its services.  Gold Standard may revise, update, withdraw, or limit methodology use at any time according to the per [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/), or other subsequently introduced regulations or requirements.  Gold Standard reserves the right to use and reproduce any submitted documentation, either in full or in part, for any of its services. | | | | | |

* 1. List of documents submitted

|  |  |
| --- | --- |
|  | List of documents submitted  Methodology draft   1. XXX 2. XXX |

* 1. Confidential Information

Please list the information you want to keep confidential and why.

* 1. Consent for Processing Personal Data

By checking the box below, I, the methodology developer, hereby give my explicit consent for my personal data to be processed by the Gold Standard Foundation in accordance with the General Data Protection Regulation (GDPR), the Swiss Data Protection Act (nLPD), and the Gold Standard Privacy Policy. I Understand That :

1. **Purpose:** My personal data will be used for purposes related to the development, implementation, and improvement of methodologies. This may include communication regarding updates, feedback collection, and other relevant activities.
2. **Data Controller:** The data controller responsible for my personal data is the Gold Standard Foundation, Avenue Louis Casai 79, 1216 Geneva Cointrin, Switzerland, [dpo@goldstandard.org](mailto:dpo@goldstandard.org).
3. **Data Categories:** The personal data collected and processed may include my name, my professional email, professional details, and any other information I provide in the methodology submission.
4. **Data Sharing:** My personal data may be shared with third-party services who assist the Gold Standard Foundation in its operations, subject to appropriate data protection agreements.
5. **Data Retention:** My personal data will be retained for as long as necessary to fulfill the purposes stated above or as required by law.
6. **Rights:** I have the right to access, rectify, erase, restrict, or object to the processing of my personal data. I have the right to lodge a complaint with a supervisory authority.
7. **Withdrawal of Consent:** I can withdraw my consent at any time by contacting the Gold Standard Foundation at [dpo@goldstandard.org](mailto:dpo@goldstandard.org), without affecting the lawfulness of processing based on consent before its withdrawal.
8. My data will be handled in compliance with relevant data protection regulations.

**I consent to the processing of my personal data as described above.**

* 1. Submission

Submit this form in Microsoft Word format and with associated documents to [methodology@goldstandard.org](mailto:methodology@goldstandard.org)

You'll receive acknowledgement and details of next steps in five days.

1. CONCEPT NOTE – REVISION to METHODOLOGY AND/OR METHODOLOGY TOOL

When submitting a concept note for ***methodology revision*** *or* ***methodology tool revision***, provide details about the developer, current status of the proposed concept, and relevant information in this section*.*

* 1. Methodology developer(s) details

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Title of the methodology or tool | |  | | | | | | | |
| Version number | |  | | | | | | | |
| Standard | | GS4GG | | | | CDM | | | |
| Website link | |  | | | | | | | |
| Date of latest approval of the methodology or tool | | | | | | | dd/mm/yyyy | | |
| Type of revisionLeave it blank if not sure | | | | | Minor | | | Minor | |
|  | Methodology developer  *i.e., details of the person or organization preparing and submitting the proposed revision to the methodology or tool for review* | NAME | |  | | | | | | |
| EMAIL ID | |  | | | | | | |
| ORGANISATION | |  | | | | | | |
| WEBSITE | |  | | | | | | |
| AFFILIATION | | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority  Other stakeholder type (Please specify the affiliation type of Organisation)  <here> | | | | | | |
| Is the individual named above also responsible for coordinating and communicating with Gold Standard during the review process?  If no, please fill the details below. | | | | | | | | Yes No |
| NAME | | |  | | | | | |
| EMAIL ID | | |  | | | | | |
| ORGANISATION | | |  | | | | | |
| WEBSITE | | |  | | | | | |
| AFFILIATION | | | Consultant to methodology developer Representative of the developer organisation Other (please specify the relationship with methodology developer) | | | | | |
|  | Methodology funder  *i.e., details of the individual and affiliated organization that* ***funded the development*** *of the concept note of the proposed revision to methodology or methodology tool.* | Was the concept note of methodology or tool funded by the same organisation that prepared it?  If no, please fill the details below. | | | | | | | | Yes No |
| NAME | | |  | | | | | |
| EMAIL ID | | |  | | | | | |
| ORGANISATION | | |  | | | | | |
| WEBSITE | | |  | | | | | |
| AFFILIATION | | | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority  Other stakeholder type (*Please specify the affiliation type of Organisation)*  *<here>* | | | | | |

* 1. Status, acknowledgment and declarations

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Title of the project or PoA to be submitted after approval of the methodology revision. (Optional)* | | | *Add here, if available (you may change/update it later)* | | | | |
|  | *Has this concept note for revision to methodology or tool, either fully or partially, been submitted by you or someone else to another Voluntary Carbon Market Standard for review and approval?*  *If Yes, please fill the details below* | | | | | | | Yes No |
| Confirm the status of the review request with other Voluntary Carbon Market Standard below | | | | | | | |
| Submitted | Under review | | | Approved | Rejected | Withdrawn | | |
| Other | | if Other, please SPECIFY the status below | | | | | |
| <Here> | | | | | | | |
| *If the concept note was not approved by another Voluntary Carbon Market Standard, or was withdrawn by the developer, briefly explain the reasons for its rejection or withdrawal. Also, state whether you have addressed the concerns raised by the other program (Yes/No).*  *The concept note template will require to fill more details. Please briefly answer the question below.* | | | | | | | |
|  | | | | | | | |
|  | Acknowledgment and declarations | The methodology developer agrees to provide any documents and information related to the proposed concept note as necessary for its assessment, according to the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/).  comply with the timeline for methodology concept review as outlined in the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). | | | | | | |
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| The methodology developer acknowledges that Gold Standard shall not be held liable for any copyright infringement resulting from the developer's misuse of information or copyrighted material during the preparation of the documentation submitted to Gold Standard for the review and approval or proposed concept note.  reserves the right to share the methodology concept note and information provided, with experts and other stakeholders appointed or identified relevant by Gold Standard during the review process.  reserves the right to use and reproduce any submitted documentation, either in full or in part, for any of its services. | | | | | | |
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* 1. List of documents submitted

|  |  |
| --- | --- |
|  | List the documents submitted |
| Methodology/tool concept note   1. XXX 2. XXX |

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3. **Data Categories:** The personal data collected and processed may include my name, my professional email, professional details, and any other information I provide in the methodology submission.
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6. **Rights:** I have the right to access, rectify, erase, restrict, or object to the processing of my personal data. I have the right to lodge a complaint with a supervisory authority.
7. **Withdrawal of Consent:** I can withdraw my consent at any time by contacting the Gold Standard Foundation at [dpo@goldstandard.org](mailto:dpo@goldstandard.org), without affecting the lawfulness of processing based on consent before its withdrawal.
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You'll receive acknowledgement and details of next steps in five days.

1. New methodology draft submission

*This section shall be completed* ***by the methodology developer*** *when submitting* ***a new methodology draft or new methodology tool draft*** *to Gold Standard.*

* 1. Methodology developer(s) details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Methodology ID | *NMC XXX* *Provided by Gold Standard, if you don’t have it please reach out to gold standard at* [*methodology@goldstandard.org*](mailto:methodology@goldstandard.org) | | |
|  | Proposed title of the methodology or tool | “Methodology/Tool For..”You may update the title of the methodology/tool if you wish. | | |
|  | Methodology concept approval date | dd/mm/yyyy*Refer to the approved methodology concept note provided by Gold Standard for the reference number. if you don’t have it please reach out to gold standard at* [*methodology@goldstandard.org*](mailto:methodology@goldstandard.org) | | |
|  | Was the draft methodology prepared by the same developer who created the concept note? | | | Yes No |
|  | **Methodology developer**  *i.e., details of the person or organization preparing and submitting the proposed methodology or tool for review* | NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| WEBSITE |  | |
| AFFILIATION | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority Other stakeholder type (Please specify the affiliation type of Organisation)<here> | |
| Is the individual named above also responsible for coordinating and communicating with Gold Standard during the review process?  If no, please fill the details below | | Yes No |
| NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| WEBSITE |  | |
| AFFILIATION |  | |
|  | Was the draft methodology funded by the same entity who funded the concept note?  If no, please fill the details below. | | | Yes No |
|  | **Methodology funder**  *Details of the individual and affiliated organization* ***that funded the development*** *of the new methodology.* | Was the methodology development funded by the same organization that prepared it?  If no, please fill the details below. | | Yes No |
| NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| WEBSITE |  | |
| AFFILIATION | Project Developer Coordinating / Managing Entity Validation and verification bodies (VVBs) National authority Other stakeholder type (Please specify the affiliation type of Organisation) | |
|  | Individual and organisation responsible to pay methodology review fee.  Information will be used to raise the invoice. | NAME |  | |
| EMAIL ID |  | |
| ORGANISATION |  | |
| PHYSICAL ADDRESS |  | |
| Tax ID number if based in Europe |  | |
| WEBSITE |  | |

* 1. Acknowledgment and declarations

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Title of the project or PoA to be submitted after approval of the methodology. (Optional) | | | *Add here,* if available | | | | |
|  | Has this methodology been submitted to another Voluntary Carbon Market Standard for review and approval?  If Yes, please fill the details below | | | | | | | Yes No |
| Confirm the status of the request below | | | | | | | |
| Submitted | Under review | | | Approved | Rejected | withdrawn | |
| Other | if Other, please SPECIFY the status below | | | | | | |
|  | | | | | | | |
|  | Has this methodology been approved or rejected by another Voluntary Carbon Market Standard in the past? | | | | | | | Yes No |
|  | Acknowledgment and declarations | | The methodology developer agrees to pay applicable methodology review fee within 30 days of receipt of Invoice from Gold Standard.  provide any documents and information related to the methodology that are needed for its assessment, according to the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/).  distribution of the methodology draft and relevant information for Public Consultation as per the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/) using means deemed appropriate by Gold Standard. | | | | | |
| The methodology developer confirms that  information provided in the Methodology concept and its related documentation is truthful, accurate, and complete. | | | | | |
| The methodology developer acknowledges that Gold Standard shall not be held liable for any copyright infringement resulting from the developer's misuse of information or copyrighted material during the preparation of the documentation submitted to Gold Standard.  The developer is required to comply with the timeline for methodology review as outlined in the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/). If the developer chooses to withdraw the methodology, or if it is considered withdrawn as determined by the Gold Standard, or rejected as per the [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/), the developer forfeits all rights to the methodology documentation submitted to date. The Gold Standard reserves the right to allow another developer to continue development or to develop the methodology itself using or referring to the submitted documentation.  Gold Standard reserves the right to share the methodology and associated information with experts and other stakeholders during the review process.  The methodology will be shared on the Gold Standard website for the purpose of public consultation per [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/) or other subsequently introduced regulations or requirements.  Gold Standard reserve the exclusive ownership of the methodology, including its distribution, application, and regular updates, modifications for any purpose deemed appropriate by Gold Standard for its services.  Gold Standard may revise, update, withdraw, or limit methodology use at any time according to the per [Procedure for Methodology Development, Revision, and Clarification](https://globalgoals.goldstandard.org/401-sdgiq-methodology-approval-procedure/), or other subsequently introduced regulations or requirements.  Gold Standard reserves the right to use and reproduce any submitted documentation, either in full or in part, for any of its services. | | | | | |

* 1. List of documents submitted

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| --- | --- |
|  | List of documents submitted  Methodology draft   1. XXX 2. XXX |

* 1. Confidential Information

Please list the information you want to keep confidential and why.

* 1. Consent for Processing Personal Data

By checking the box below, I, the methodology developer, hereby give my explicit consent for my personal data to be processed by the Gold Standard Foundation in accordance with the General Data Protection Regulation (GDPR), the Swiss Data Protection Act (nLPD), and the Gold Standard Privacy Policy. I Understand That :

1. **Purpose:** My personal data will be used for purposes related to the development, implementation, and improvement of methodologies. This may include communication regarding updates, feedback collection, and other relevant activities.
2. **Data Controller:** The data controller responsible for my personal data is the Gold Standard Foundation, Avenue Louis Casai 79, 1216 Geneva Cointrin, Switzerland, [dpo@goldstandard.org](mailto:dpo@goldstandard.org).
3. **Data Categories:** The personal data collected and processed may include my name, my professional email, professional details, and any other information I provide in the methodology submission.
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8. My data will be handled in compliance with relevant data protection regulations.

**I consent to the processing of my personal data as described above.**

* 1. Submission

Submit this form in Microsoft Word format and with associated documents to [methodology@goldstandard.org](mailto:methodology@goldstandard.org)

You'll receive acknowledgement and details of next steps in five days.

**Document history**

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| --- | --- | --- |
| Version number | Release date | Description |
| v.1.0 | 18.06.2024 | Initial adoption |