**Key Project Information & project Design Document (PDD)**

###### PUBLICATION DATE **14.04.2023**VERSION **v. 1.3** RELATED SUPPORT

###### - [TEMPLATE GUIDE Key Project Information & Project Design Document v.1.3](https://globalgoals.goldstandard.org/t-prereview-design-document/)

This document contains the following Sections

SECTION A. DESCRIPTION OF PROJECT

SECTION B. APPLICATION OF APPROVED GOLD STANDARD METHODOLOGY (IES) AND/OR DEMONSTRATION OF SDG CONTRIBUTIONS

SECTION C. DURATION AND CREDITING PERIOD

SECTION D. SUMMARY OF SAFEGUARDING PRINCIPLES AND GENDER SENSITIVE ASSESSMENT

SECTION E. SUMMARY OF LOCAL STAKEHOLDER CONSULTATION

Appendix 1 - Safeguarding Principles Assessment (mandatory)

Appendix 2 - Contact information of project developer(s) (mandatory)

Appendix 3 - LUF Additional Information (project specific)

Appendix 4 - Design Changes

This template has been revised to aid a consistent interpretation and to better support project developers submitting documentation for certification. Please read the accompanying guide to understand how to complete this template accurately.
[**TEMPLATE GUIDE Key Project Information & Project Design Document v.1.3**](https://globalgoals.goldstandard.org/t-prereview-design-document/)

Please delete this blue text box upon completion

### KEY PROJECT INFORMATION

|  |  |
| --- | --- |
| GS ID of Project  |  |
| Title of Project |  |
| Time of First Submission Date  |  |
| Date of Design Certification |  |
| Version number of the PDD |  |
| Completion date of version |  |
| Project Developer  |  |
| Project Representative |  |
| Project Participants and any communities involved  |  |
| Host Country (ies) |  |
| Activity Requirements applied | [ ]  [Community Service Activity](https://globalgoals.goldstandard.org/201-ar-community-services-activity-requirements/) [ ]  [Renewable Energy](https://globalgoals.goldstandard.org/202-ar-renewable-energy-activity-requirements/)[ ]  [Land-Use and Forests Activity Requirements](https://globalgoals.goldstandard.org/203-ar-luf-activity-requirements/)/Risks & Capacities[ ]  N/A  |
| Scale of the project activity | [ ]  Micro scale[ ]  Small Scale[ ]  Large Scale |
| Other Requirements applied |  |
| Methodology (ies) applied and version number |  |
| Product Requirements applied | [ ]  GHG Emissions Reduction & Sequestration [ ]  Renewable Energy Label [ ]  N/A  |
| Project Cycle: | [ ]  Regular[ ]  Retroactive  |

**Land-use & Forest Key Project Information[[1]](#footnote-1)**

(delete below table if N/A)

|  |  |
| --- | --- |
| Scope: | [ ]  Forestry[ ]  Agriculture |
| Silvicultural system: | [ ]  Conservation (no use of timber)[ ]  Selective Harvesting[ ]  Rotation Forestry |
| Project Area (ha): |  |
| Eligible Area (ha): |  |
| 10% Set Aside Conservation area (ha): |  |
| Evidence that Project Area Boundary is clearly distinguishable in the field: |  |
| Planting Area |  |
| How many Modelling Units (MUs) are included in the eligible area: |  |
| Summary of New Areas added (copy and insert as needed): |
| Size (ha): |  |
| Date Added |  |

**Table 1 – Estimated Sustainable Development Contributions**

|  |  |  |  |
| --- | --- | --- | --- |
| SUSTAINABLE DEVELOPMENT GOALS TARGETED | SDG IMPACT (DEFINED IN B.6) | ESTIMATED ANNUAL AVERAGE | UNITS OR PRODUCTS |
| 13 Climate Action (mandatory) |  |  |  |
|  |  |  |  |
|  |  |  |  |

#### SECTION A. DESCRIPTION OF PROJECT

##### A.1 Purpose and general description of project

>>

* + 1. Eligibility of the project under Gold Standard

>>

* + 1. Legal ownership of products generated by the project and legal rights to alter use of resources required to service the project

>>

##### A.2 Location of project

>>

##### A.3 Technologies and/or measures

>>

##### A.4 Scale of the project

>>

##### A.5 Funding sources of project

>>

#### SECTION B. APPLICATION OF APPROVED GOLD STANDARD METHODOLOGY (IES) AND/OR DEMONSTRATION OF SDG CONTRIBUTIONS

##### B.1. Reference of approved methodology (ies)

>>

##### B.2. Applicability of methodology (ies)

>>

##### B.3. Project boundary

>>

|  |  |  |  |
| --- | --- | --- | --- |
| Source | GHGs | Included? | Justification/Explanation |
| **Baseline scenario** | Source 1 | CO2 |  |  |
| CH4 |  |  |
| N2O |  |  |
| … |  |  |
| Source 2 | CO2 |  |  |
| CH4 |  |  |
| N2O |  |  |
| … |  |  |
| … | … |  |  |
| … |  |  |
| … |  |  |
| **Project scenario** | Source 1 | CO2 |  |  |
| CH4 |  |  |
| N2O |  |  |
| … |  |  |
| Source 2 | CO2 |  |  |
| CH4 |  |  |
| N2O |  |  |
| … |  |  |
| … | … |  |  |
| … |  |  |
| … |  |  |

##### B.4. Establishment and description of baseline scenario

>>

##### B.5. Demonstration of additionality

Use this table for Automatic Additionality Only – delete if N/A

|  |  |
| --- | --- |
| Specify the methodology, activity requirement or product requirement that establishes deemed additionality for the proposed project (including the version number and the specific paragraph, if applicable). |  |
| Describe how the proposed project meets the criteria for deemed additionality.  |  |

B.5.1 Prior Consideration

>>

B.5.2 Ongoing Financial Need

>>

##### B.6. Sustainable Development Goals (SDG) outcomes

Relevant Target/Indicator for each of the three SDGs

|  |  |  |
| --- | --- | --- |
| SUSTAINABLE DEVELOPMENT GOALS TARGETED | MOST RELEVANT SDG TARGET | SDG IMPACT |
| **INDICATOR (PROPOSED OR SDG INDICATOR)** |
| 13 Climate Action (mandatory) |  |  |
|  |  |  |
|  |  |  |

B.6.1 Explanation of methodological choices/approaches for estimating the SDG Impact

>>

B.6.2 Data and parameters fixed ex ante

Copy the table for each piece of data and parameter; use headings to group parameter tables by SDG

 **SDG13**

|  |  |
| --- | --- |
| Data/parameter |  |
| Unit |  |
| Description |  |
| Source of data |  |
| Value(s) applied |  |
| Choice of data or Measurement methods and procedures  |  |
| Purpose of data |  |
| Additional comment |  |

 **(SDG n …**)

B.6.3 Ex ante estimation of SDG Impact

>>

B.6.4 Summary of ex ante estimates of each SDG Impact

|  |  |  |  |
| --- | --- | --- | --- |
| YEAR | BASELINE ESTIMATE | PROJECT ESTIMATE | NET BENEFIT |
| Year 1 |  |  |  |
| Year 2 |  |  |  |
| Year 2 |  |  |  |
| Year 4 |  |  |  |
| Year 5 |  |  |  |
| Year n (delete if N/A) |  |  |  |
| Total |  |  |  |
| **Total number of crediting years** |  |  |  |
| **Annual average over the crediting period** |  |  |  |
|  |  |  |  |

##### B.7. Monitoring plan

B.7.1 Data and parameters to be monitored

(Copy the table for each piece of data and parameter; use headings to group parameter tables by SDG)

**SDG 13**

|  |  |
| --- | --- |
| Data / Parameter |  |
| Unit |  |
| Description |  |
| Source of data |  |
| Value(s) applied |  |
| Measurement methods and procedures |  |
| Monitoring frequency |  |
| QA/QC procedures |  |
| Purpose of data |  |
| Additional comment |  |

**(SDG n…)**

B.7.2 Sampling plan

>>

B.7.3 Other elements of monitoring plan

>>

#### SECTION C. DURATION AND CREDITING PERIOD

##### C.1. Duration of project

C.1.1 Start date of project

>>

C.1.2 Expected operational lifetime of project

>>

##### C.2. Crediting period of project

C.2.1 Start date of crediting period

>>

C.2.2 Total length of crediting period

>>

#### SECTION D. SUMMARY OF SAFEGUARDING PRINCIPLES AND GENDER SENSITIVE ASSESSMENT

##### D.1 Safeguarding Principles that will be monitored

A completed Safeguarding Principles Assessment is in [Appendix 1](#_APPENDIX_1_–), ongoing monitoring is summarised below.

|  |  |
| --- | --- |
| PRINCIPLES | MITIGATION MEASURES ADDED TO THE MONITORING PLAN |
| **Principle x.y** |  |
|  |  |
|  |  |

##### D.2. Assessment that project complies with GS4GG Gender Sensitive requirements

|  |  |
| --- | --- |
| Question 1 - Explain how the project reflects the key issues and requirements of Gender Sensitive design and implementation as outlined in the Gender Policy? |  |
| Question 2 - Explain how the project aligns with existing country policies, strategies and best practices |  |
| Question 3 - Is an Expert required for the Gender Safeguarding Principles & Requirements? |  |
| Question 4 - Is an Expert required to assist with Gender issues at the Stakeholder Consultation? |  |

#### SECTION E. SUMMARY OF LOCAL STAKEHOLDER CONSULTATION

The below is a summary of the 2 step GS4GG Consultation for monitoring purposes. Pleaserefer to the separate Stakeholder Consultation Report for a complete report on the initial consultation and stakeholder feedback round.

##### E.1 Summary of stakeholder mitigation measures

>>

##### E.2 Final continuous input / grievance mechanism

|  |  |
| --- | --- |
| METHOD | INCLUDE ALL DETAILS OF CHOSEN METHOD (S) SO THAT THEY MAY BE UNDERSTOOD AND, WHERE RELEVANT, USED BY READERS. |
| Continuous Input / Grievance Expression Process Book (mandatory) |  |
| GS Contact (mandatory) | help@goldstandard.org  |
| Other |  |
|  |  |

### Appendix 1 - Safeguarding Principles Assessment

Complete the Assessment below and copy all Mitigation Measures for each Principle into [SECTION D](#check1) above. Please refer to the instructions in the [Guide to Completing](https://globalgoals.goldstandard.org/standards/TGuide-PreReview_V1.2-Project-Design-Document.pdf) this Form.

|  |  |  |  |
| --- | --- | --- | --- |
| **Assessment Questions/****Requirements** | **Justification of Relevance (Yes/potentially/no)** | **How Project will achieve Requirements through design, management or risk mitigation.**  | **Mitigation Measures added to the Monitoring Plan (if required)** |
| **Principle 1. Human Rights** |
| 1. The Project Developer and the Project shall respect internationally proclaimed human rights and shall not be complicit in violence or human rights abuses of any kind as defined in the Universal Declaration of Human Rights
2. The Project shall not discriminate with regards to participation and inclusion
 |  |  |  |
| **Principle 2.  Gender Equality** |
| 1. The Project shall not directly or indirectly lead to/contribute to adverse impacts on gender equality and/or the situation of women
2. Projects shall apply the principles of nondiscrimination, equal treatment, and equal pay for equal work
3. The Project shall refer to the country’s national gender strategy or equivalent national commitment to aid in assessing gender risks
4. (where required) Summary of opinions and recommendations of an Expert Stakeholder(s)
 |  |  |  |
| **Principle 3. Community Health, Safety and Working Conditions** |
| 1. The Project shall avoid community exposure to increased health risks and shall not adversely affect the health of the workers and the community
 |  |  |  |
| **Principle 4.1 Sites of Cultural and Historical Heritage** |
| Does the Project Area include sites, structures, or objects with historical, cultural, artistic, traditional or religious values or intangible forms of culture?  |  |  |  |
| >> |
| **Principle 4.2 Forced Eviction and Displacement** |
| Does the Project require or cause the physical or economic relocation of peoples (temporary or permanent, full or partial)? |  |  |  |
| >> |
| **Principle 4.3 Land Tenure and Other Rights** |
| Does the Project require any change, or have any uncertainties related to land tenure arrangements and/or access rights, usage rights or land ownership?For Projects involving land use tenure, are there any uncertainties with regards to land tenure, access rights, usage rights or land ownership? |  |  |  |
| >> |
| **Principle 4.4 - Indigenous people** |
| Are indigenous peoples present in or within the area of influence of the Project and/or is the Project located on land/territory claimed by indigenous peoples? |  |  |  |
| >> |
| **Principle 5. Corruption** |
| 1. The Project shall not involve, be complicit in or inadvertently contribute to or reinforce corruption or corrupt Projects
 |  |  |  |
| **Principle 6.1 Labour Rights** |
| * 1. The Project Developer shall ensure that all employment is in compliance with national labour occupational health and safety laws and with the principles and standards embodied in the ILO fundamental conventions
	2. Workers shall be able to establish and join labour organisations
	3. Working agreements with all individual workers shall be documented and implemented and include:
		1. Working hours (must not exceed 48 hours per week on a regular basis), AND
		2. Duties and tasks, AND
		3. Remuneration (must include provision for payment of overtime), AND
		4. Modalities on health insurance, AND
		5. Modalities on termination of the contract with provision for voluntary resignation by employee, AND
		6. Provision for annual leave of not less than 10 days per year, not including sick and casual leave.
	4. No child labour is allowed (Exceptions for children working on their families’ property requires an [Expert Stakeholder](https://globalgoals.goldstandard.org/glossary/) opinion)
	5. The Project Developer shall ensure the use of appropriate equipment, training of workers, documentation and reporting of accidents and incidents, and emergency preparedness and response measures
 |  |  |  |
| **Principle 6.2 Negative Economic Consequences** |
| * 1. Does the project cause negative economic consequences during and after project implementation?
 |  |  |  |
| >> |
| **Principle 7.1 Emissions** |
| Will the Project increase greenhouse gas emissions over the Baseline Scenario? |  |  |  |
| >> |
| **Principle 7.2  Energy Supply** |
| Will the Project use energy from a local grid or power supply (i.e., not connected to a national or regional grid) or fuel resource (such as wood, biomass) that provides for other local users? |  |  |  |
| >> |
| **Principle 8.1 Impact on Natural Water Patterns/Flows** |
| Will the Project affect the natural or pre-existing pattern of watercourses, ground-water and/or the watershed(s) such as high seasonal flow variability, flooding potential, lack of aquatic connectivity or water scarcity? |  |  |  |
| >> |
| **Principle 8.2 Erosion and/or Water Body Instability** |
| * + - * 1. Could the Project directly or indirectly cause additional erosion and/or water body instability or disrupt the natural pattern of erosion?
				2. Is the Project’s area of influence susceptible to excessive erosion and/or water body instability?
 |  |  |  |
| >> |
| **Principle 9.1  Landscape Modification and Soil** |
| Does the Project involve the use of land and soil for production of crops or other products? |  |  |  |
| >> |
| **Principle 9.2 Vulnerability to Natural Disaster** |
| Will the Project be susceptible to or lead to increased vulnerability to wind, earthquakes, subsidence, landslides, erosion, flooding, drought or other extreme climatic conditions? |  |  |  |
| >> |
| **Principle 9.3 Genetic Resources**  |
| Could the Project be negatively impacted by or involve genetically modified organisms or GMOs (e.g., contamination, collection and/or harvesting, commercial development, or take place in facilities or farms that include GMOs in their processes and production)? |  |  |  |
| >> |
| **Principle 9.4 Release of pollutants**  |
| Could the Project potentially result in the release of pollutants to the environment? |  |  |  |
| >> |
| **Principle 9.5  Hazardous and Non-hazardous Waste**  |
| Will the Project involve the manufacture, trade, release, and/ or use of hazardous and non-hazardous chemicals and/or materials? |  |  |  |
| >> |
| **Principle 9.6 Pesticides & Fertilisers**  |
| Will the Project involve the application of pesticides and/or fertilisers? |  |  |  |
| >> |
| **Principle 9.7 Harvesting of Forests** |
| Will the Project involve the harvesting of forests? |  |  |  |
| >> |
| **Principle 9.8 Food** |
| Does the Project modify the quantity or nutritional quality of food available such as through crop regime alteration or export or economic incentives? |  |  |  |
| >> |
| **Principle 9.9 Animal husbandry** |
| Will the Project involve animal husbandry? |  |  |  |
| >> |
| **Principle 9.10  High Conservation Value Areas and Critical Habitats**  |
| Does the Project physically affect or alter largely intact or High Conservation Value (HCV) ecosystems, critical habitats, landscapes, key biodiversity areas or sites identified? |  |  |  |
| >> |
| **Principle 9.11 Endangered Species** |
| a. Are there any endangered species identified as potentially being present within the Project boundary (including those that may route through the area)?* + - 1. Does the Project potentially impact other areas where endangered species may be present through transboundary affects?
 |  |  |  |
| >> |

### Appendix 2 - Contact information of project developer(s)

|  |  |
| --- | --- |
| Organization name |  |
| Registration number with relevant authority |  |
| Street/P.O. Box |  |
| Building |  |
| City |  |
| State/Region |  |
| Postcode |  |
| Country |  |
| Telephone |  |
| E-mail |  |
| Website |  |
| Contact person |  |
| Title |  |
| Salutation |  |
| Last name |  |
| Middle name |  |
| First name |  |
| Department |  |
| Mobile |  |
| Direct tel. |  |
| Personal e-mail |  |

### Appendix 3 - LUF Additional Information

|  |  |
| --- | --- |
| Risk of change to the Project Area during Project Certification Period: |  |
| Risk of change to the Project activities during Project Certification Period: |  |
| Land-use history and current status of Project Area: |  |
| Socio-Economic history: |  |
| Forest management applied (past and future) |  |
| Forest characteristics (including main tree species planted) |  |
| Main social impacts (risks and benefits) |  |
| Main environmental impacts (risks and benefits) |  |
| Financial structure |  |
| Infrastructure (roads/houses etc): |  |
| Water bodies: |  |
| Sites with special  significance  for  indigenous  people and  local  communities ­‐ resulting  from the Stakeholder  Consultation: |  |
| Where indigenous people and local communities are situated: |  |
| Where indigenous people and local communities have legal rights, customary rights or sites with special cultural, ecological, economic, religious or spiritual significance: |  |

### Appendix 4 - Design Changes

**A4.1. Details of proposed or actual design change***>>*

##### A4.2. Describe the impacts of design change on the following

1. ***Additionality***

*>>*

1. ***Applicability of methodology and other methodological regulatory documents with which the project activity has been certified***

*>>*

1. ***Compliance with the monitoring plan of the applied methodology***

*>>*

1. ***Level of accuracy and completeness in the monitoring of the project activity compared with the requirements contained in the registered monitoring plan***

*>>*

1. ***Scale of the project activity***

*>>*

1. ***Stakeholder consultation***

*>>*

1. ***Sustainable development criteria***

*>>*

1. ***Safeguarding assessment***

*>>*

1. ***Compliance with applicable legislation***

*>>*

1. **Only for LUF Projects: Transparent summary of all approved changes in Project Area, Eligible Area and accompanying changes in ex-ante emissions removals.**

|  |  |  |  |
| --- | --- | --- | --- |
| DATE OF APPROVED DESIGN CHANGE (MM/DD/YYYY) | PROJECT AREA (HA) | ELIGIBLE AREA (HA) | EX-ANTE ESTIMATE (TCO2E) |
| INCREASE OR DECREASE? | VALUE (HA) | INCREASE OR DECREASE? | VALUE (HA) | INCREASE OR DECREASE? | PERCENTAGE (%) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

##### Revision History

|  |  |  |
| --- | --- | --- |
| **Version** | **Date** | **Remarks** |
| 1.3 | 14 April 2023 | Integrated the design change memo as annex of the document.Editorial changes |
| 1.2 | 14 October 2020 | Hyperlinked section summary to enable quick access to key sectionsImproved clarity on Key Project InformationInclusion criteria table addedGender sensitive requirements added Prior consideration (1 yr rule) and Ongoing Financial Need addedSafeguard Principles Assessment as annex and a new section to include applicable safeguards for clarityImproved Clarity on SDG contribution/SDG Impact term used throughoutClarity on Stakeholder Consultation information requiredProvision of an [accompanying Guide](https://globalgoals.goldstandard.org/standards/TGuide-PreReview_V1.2-Project-Design-Document.pdf) to help the user understand detailed rules and requirements |
| 1.1 | 24 August 2017 | Updated to include section A.8 on ‘gender sensitive’ requirements |
| 1.0 | 10 July 2017 | Initial adoption |

1. Please refer to Appendix 3 for detailed information on LUF projects [↑](#footnote-ref-1)