|  |
| --- |
| **Project Title** |
| ... |
| **Gold Standard ID** |
| … e.g. GS-0123 |
| **Type of Certification** |
| Annual Reporting  The ‘List of Inputs & Grievances’ is part of the annual reporting (see chapter ‘7.2 Reporting’), thus for the Performance Certification all of the annually prepared lists for any inputs and grievances since the last certification shall be provided. |
| **Dual Certification** |
| FSC - Dual certification  If the project is certified according the Forest Stewardship Council (FSC), the certification status replaces the completion of this template. Please provide the ‘FSC Audit Report’ in the *supporting documents* of section ‘3. Sustainability’ and provide a reference to this *supporting document* in this template:  ... |

Record the input & grievances in the format below. For further guidance see ‘A/R Guidelines - Input & Grievance Mechanism’. The formatting requirements provided in chapter 7.4 must be followed.

**Input & Grievances**

**Certificates**

| **Date** | **Comment** | **Action requested from project owner** | **Response from project owner** | **Person designated with responsibility by project owner** | **Issue resolved?** |
| --- | --- | --- | --- | --- | --- |
|  | Explanation of problem or comment. | What would the stakeholder like to see change/stay the same. | Explanation from the project of what they will do in response to the comment. This may be an explanation as to why the project is unable to respond/does not see the problem as necessary to address. | Identification of who will take responsibility for responding AND monitoring of the issue. | This could be confirmation from the person who made the complaint, or the project. |
| ... | ... | ... | ... | ... | ... |